

**MINUTES OF REGULAR BOARD MEETING      8-18-15      #913**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 4:34 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Ms. Denise Helfstein, Member and Mr. Derek Ross, Member.

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:35 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, reconvened the regular meeting to order at 7:07 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Ms. Denise Helfstein, Member, and Mr. Derek Ross, Member

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology and Information Systems, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Stephanie Bertholdo led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

Dr. Knight reported the Board of Education took action on two items in Closed Session this evening. The Board unanimously voted to approve Resolution #15-13 and the Board unanimously voted to approve Resolution #15-14.

**ADOPTION OF AGENDA**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education adopted the agenda as presented except to remove item B1g – Denial of Claim #15-03 for Alleged Damages. Motion carried Aye: Helfstein, Hazelton, Laifman, Rosen, Ross, No – 0.

**PUBLIC SPEAKERS**

None

**REPORT FROM BOARD MEMBERS**

Board Member Allen Rosen said he was glad to be back to the new school year and wished everyone a good year. Board Member Denise Helfstein said she enjoyed the summer and visited the schools on the first day of school. She thanked everyone for getting the schools ready and looking good. Board Member Drew Hazelton said welcome back and thanked the staff by name, Annette Segal, Oscar

Jimenez, Miguel Tabares, Ruben (Bobby) Botello, Candelario (Candy) Garcia, Paul LaTourette, Steve Cooper, and Julie Suarez, for all their hard work during the short summer break. Board Member Derek Ross said welcome back and reported he went to the registration at Red Oak Elementary and how easy it was to register on-line. Board Member Barbara Laifman reported she attended the Oak Park Neighborhood School open house.

## **REPORT FROM SUPERINTENDENT**

Dr. Knight reported we have had a great start to the new year. He visited Oak Park Neighborhood School's first day and the DK at Oak Hills Elementary School.

**Report from Technology** – Enock Kwok reported on the various activities of the Technology Department over the summer.

### **C.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye – Helfstein, Hazelton, Laifman, Rosen, Ross, No – 0.

- a. [Approve Minutes of Special Closed Session Meeting June 15, 2015, Regular Board Meeting June 16, 2015 and Special Board Meeting Retreat June 28, 2015](#)
- b. [Public Employee/Employment Changes 01CL22757-01CL22824 & 01CE07358-01CE072444](#)
- c. [Approve Agreement for Legal Services with Fagen Friedman & Fulfroost](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – July 2015](#)
- e. [Approve Certification of 2014-2015 Annual Attendance Report](#)
- f. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- h. [Approve Notice of Completion, Project 13-12R, Building 100 Modernization at Brookside Elementary School](#)

## **ACTION**

### **2. BUSINESS**

- a. [Discussion and Consideration of Potential 2015-2016 Measure C6 General Obligation Bond Issuance](#)

Time Carty from Piper Jaffrey explained to the Board the background of Measure C6 and the timeline for issuing a new bond for the remaining money in Measure C6. The plan will be to have a Technology Study Session on September 1 at 5:00 p.m. at the D.O. Conference Room. Then staff will bring a resolution for the Board to approve at the September Regular Board meeting to issue the remaining money for Measure C6.

- b. [Approve Award of Contracts for Project 14-20F, Districtwide Exterior Lighting Upgrade](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Award of Contract for Project 14-20F, Districtwide Exterior Lighting Upgrade to California Electric Supply in the amount of \$86,000 and to Taft Election Company in the amount of \$80,728. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- c. [Ratify Award of Contract for Project 15-09R, Painting of Student Lockers at Oak Park High School](#)

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education ratified the Award of Contract for Project 15-09R, Painting of Student Lockers at Oak Park High

School to Omega Construction Company, Inc. for \$46,150. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**d. Approve Agreements for Architectural and Engineering Services for Project 15-13F, Oak Park High School Language Lab at Oak Park Library**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the agreements for architectural and Engineering Services for Project 15-13F, Oak Park High School Language Lab at Oak Park Library to Mainstreet Architects + Planners, Inc., Welsh Structure, Inc, and Lucci & Associates. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**e. Approve Measure C6 Bond Fund Equipment Purchase – Maintenance and Operations Vehicles**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the authorization to the Superintendent to award the contract to purchase three maintenance vehicles within the range of \$32,000-\$36,000 from Measure C6 Bond Fund. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**f. Approve Purchase of Equipment from Measure C6 Bond Fund – Purchase of Photocopier**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the purchase of Equipment from Measure C6 Bond Fund – Purchase of Photocopier from Document Solutions in the amount of \$14,622.45, utilizing the piggyback provision of the U.S. Communities Contract #4400003732. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**g. Approve Purchase of Equipment from Measure C6 Bond Fund – School Furniture and Equipment**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the purchase of equipment from Measure C6 Bond Fund – School Furniture and Equipment in the amount of \$28,720.38. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**3. CURRICULUM**

**a. Public Hearing and Approval of Resolution #15-12, Regarding Sufficiency of Textbooks and Instructional Materials for 2015-2016**

Public Hearing opened at 7:55 p.m. No public comments. Public Hearing closed at 7:55 p.m.

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Resolution #15-12, Regarding Sufficiency of Textbooks and Instructional Materials for 2015-2016. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Approve Additional Textbook for Oak Park High School**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the additional textbook, *Signing Naturally*, for Oak Park High School. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**4. HUMAN RESOURCES**

**a. Approve Compensation Adjustment for Guest Teachers**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the compensation adjustment for Guest Teachers to \$115 daily rate retro to the first day of school. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Approve Authorization to Employ an Administrative Consultant**

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the authorization to employ an Administrative Consultant in 2015-2016. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**c. Approve Authorization to Establish a New Classified Service Position – Head Custodian III**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the authorization to establish a new Classified Service Position – Head Custodian III. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**5. BOARD**

**a. Approve Proposed Board Meeting Schedule for the 2015-2016 School Year**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the proposed Board Meeting Schedule for the 2015-2016 School Year. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Review and Amend 2015-2016 Moral Imperatives, Goals and Action Plan**

The Superintendent will be sharing the 2015-16 Moral Imperatives, Goals and Action Plans with school staff and will bring back to the September Regular Board meeting for approval by the Board.

**c. Review and Amend Governance Handbook 2015**

The Board reviewed the changes to be made to the Governance Handbook.

**d. Approve Board Goals for 2015-2016**

The Board reviewed and made recommendations for Board Goals for 2015-2016.

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy and Administrative Regulation 4121 – Temporary/Substitute Personnel – First Reading**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy and Administrative Regulation 4121 – Temporary/Substitute Personnel on first reading. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Approve Amendment to Board Policy 5113.1 – Chronic Absence and Truancy – First Reading**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy 5113.1 – Chronic Absence and Truancy on first reading. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- c. **Approve Adoption of Board Policy 6170.1 – Transitional Kindergarten – First Reading**  
On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the adoption of Board Policy 6170.1 – Transitional Kindergarten on first reading. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- d. **Approve Amendment to Board Policy and Administrative Regulation 6174 – Education for English Language Learners – First Reading**  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Policy and Administrative Regulation 6174 – Education for English Language Learners on first reading. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- e. **Approve Amendment to Board Policy and Administrative Regulation 5144.4 – Required Parental Attendance – First Reading**  
This item was tabled for more information.
- f. **Approve Amendment to Board Policy and Administrative Regulation 6184 – Continuation Education – First Reading**  
On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy and Administrative Regulation 6184 – Continuation Education on first reading. Motion carried: Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**VII. INFORMATION ITEMS**

**1. Monthly Enrollment and Attendance Report**

**VIII. OPEN DISCUSSION**

There being no further business before this Board, the Regular meeting is declared adjourned at 9:11 p.m.

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Date \_\_\_\_\_ President of the Board

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Date \_\_\_\_\_ Clerk or Secretary of the Board